1. Call the Meeting to Order - Angelica Riddle @ 9:03am
2. Public Comment – No public comment
3. Reports
4. Parent, Family and Community Engagement Opportunities – Julie Lovell

Current Policy Council Representatives term ends in October. Parent meeting groups are meeting to elect next year’s members in September and may reach out to current representatives to attend their meetings to share their experience on Policy Council with their groups.

1. ERSEA Report – Christopher Spence

We currently have 341 children enrolled in our program. There are 21 open slots; 10 Pre-K, 2 EHS center based and 9 home based.

1. Executive Director’s Report – Stephany Koehne

Program year 22.23 program reports have been submitted to the Feds and State.

The state plans to review all Head Start program who are under-enrolled in October.

EHS Plaza partnership with Young Roots Oregon continues to move forward. This partnership will offer opportunities for dual enrollment for families who qualify and meet the Young roots Oregon criteria. It will also give Kidco a space to hold their parent meetings and much more.

Stephany met with staff from Hewlett Packard to discuss details on how Kids and Company of Linn county can support HP’s vision of having onsite childcare for HP and Samaritan Health employees. Kids and Company of Linn County (the not for-profit organization) would be the main administrator for this program which will be a fee based childcare facility. Next steps are to visit the space in September.

1. Financial Report – Kerri Godinez

Kerri reviewed June’s financial reports: Revenue and Expenses, Head Start and OPK (Oregon Pre-Kindergarten State funds) Budgets, Credit card expenses, and CACFP revenue.

1. Kids & Company Board Minutes – Reviewed
2. Personnel Action Report – State Representatives

07/19/2023 – 08/09/2023

**Education**

1 Teacher Aide – 1 assigned Corvallis Adams

1 Assistant Teacher/Family Advocate PreK – assigned to Riverside

**Health & Nutrition**

1 Food Service Aide

**On-Call**

2 On-Call Substitutes

1 On-Call Kitchen Substitute

1. **Attendance** – Breanna Paul

Representatives/Alternates:

Angelica Riddle, Breeanna Paul, Lexus Deyerle and Crystal Dodson

Staff:

Stephany Koehne, Kerri Godinez, Christopher Spence, Julie Lovell, Chrystee Houser, Pam Woitt, Leticia Mendoza, Gwen Sparhawk, Gayla Lawrence, Christina Banks Edoja, Claudia Martinez Roman, Mary Keenon, Robbi Claborn, Deanna Larson

1. **Agenda Additions:**
	1. None
2. **Consolidated Actions** *(Motion)*
	1. Agenda Approval
	2. July Meeting Minutes

Crystal moved to approve motion to approve consolidated actions. Breeanna 2nd motion. Motion approved.

1. **Old Business** -
	1. None
2. **New Business**
3. **Federal and OPK Grant Packets**

The primary change will be a 52-slot reduction in the Federal grant only. Discussion over various components ensued.

Each packet included the following documents, which were reviewed by the PC:

* Grant Narrative and Budget Justification
* Budget Workbook
* Self-Assessment Report
* Community Assessment
* Site and Service Workbook
* Updated Comprehensive Plan/School Readiness Goals
* Cost Allocation Plan
* Selection Criteria (approved February 2023)
* Annual Report
* Self-Assessment

Lexus moved to approve motion to approve Federal and state grant packets as presented. Breeanna 2nd motion. Motion approved.

1. **What to share at your Parent Meeting- ALL**

Reach out to your centers and offer to share your Policy Council experience at their September parent meetings and to be re-elected if you are eligible and would like to be part of it again this next year.

1. **Announcements – ALL**
	1. Community resources/events to share
	2. Next Meeting Date: September 27th 9:00am-11:00am
	3. Complete Survey and In-Kind.
2. **Door Prize Drawing**

Angelica – The Human Bean

Breeanna - Starbucks

Crystal - Walmart

Lexus - Amazon

1. **Adjournment** @10:48am