

<https://us02web.zoom.us/j/87485220013>

1) **Call the Meeting to Order** – Christopher at 9:06am

2) **Public Comment** – No Public Comment

3) **Reports**

a. Parent, Family and Community Engagement Opportunities – Julie Lovell

There was a total of 93 in-kind hours for the month of August. Hours broken down by center: Old Mill Center: 1, Jefferson Center: 1.25, Harrisburg Center: 2, Lebanon Center: 35.75, Sunnyside Center 49.5.

In October we will be having our first of two In-Kind competitions for the year. The Centers who reach their goal will all win a special prize and the center with the most In-Kind will win the In-Kind TROPHY! There will be prizes for the top volunteers at each center with the most hours too!

Saturday, October 7<sup>th</sup> 11:00am-4:00pm is the 17<sup>th</sup> Annual Harvest Festival

b. ERSEA Report – Christopher Spence

Current enrollment at the end of August was 351 children and families with five current openings. There are currently 19 children for EHS and 23 for HS on the waitlist who are categorically eligible. The average daily attendance for Early Head Start was 84% and 87% for Head Start with child health reasons being the primary reason for absences.

c. Executive Director's Report – Tabled

Note from Executive Director: In the event there is a government shutdown this week, we will still be able to continue services for children and families.

d. Financial Report – Kerri Godinez

Kerri reviewed the revenue and expenses, Head Start and OPK budgets and the CACFP revenue for the month of August.

e. Kids & Company Board Minutes - Reviewed

f. Personnel Action Report – State Representatives

08/10/2023 – 09/25/2023

Education: 2 Teacher Aides PreK – 1 assigned to Harrisburg, 3 Assistant Teacher/Family Advocate PreK – 1 assigned to Lebanon, 1 assigned to Jefferson, 1 Assistant Teacher/Family Advocate Infant/Toddler

On-Call: 5 On-Call Substitutes

4) **Attendance** – Julie Lovell

Staff: Christopher Spence, Julie Lovell, Kerri Godinez, Gwen Sparhawk, Christina Banks Edoja, Mary Keenon, Deanna Larson, Pam Woitt, Leticia Mendoza

Representatives: Lexus Deyerle

5) **Agenda Additions:**

a. None

<https://us02web.zoom.us/j/87485220013>

- 6) **Consolidated Actions** (*Motion*)- TABLED
  - a. Agenda Approval
  - b. August Meeting Minutes
  
- 7) **Old Business** -
  - a. None
  
- 8) **New Business**
  - a. Review/Advise on Procedure for PC Member Selection - TABLED
  - b. Approve CACFP Participation – TABLED
  
- 9) **What to share at your Parent Meeting- ALL**
  
- 10) **Announcements – all**
  - a. Community resources/events to share
  - b. Next Meeting Date: October 25<sup>th</sup> 9:30-11:30am - Virtual
  - c. Complete Survey and In-Kind.
  
- 11) **Door Prize Drawing** Lexus – Starbucks
  
- 12) **Adjournment** @ 9:35AM

